



GENERAL TERMS AND CONDITIONS **SEMINAR**

1. Number of participants

The definite number of participants must be announced 14 days before arrival. This information is valid as a basis for planning and billing. Increases in the number of participants or additional services are to be clarified in advance with the hotel.

2. Cancellation & No-Show

In the event of cancellation of a definitively confirmed seminar, a written notification is required. The basis for invoicing is the number of participants, the premises and the seminar specified in the contract. The following costs will be charged:

up to 60 days before the event	no costs
59 to 30 days before the event	25 % of the booked services
29 to 15 days before the event	50 % of the booked services
14 to 7 days before the event	75% of the booked services
6 to 1 days before the event	95 % of the booked services
24 hours before the event	100% of the booking services

If cancellations are made 24h before start of the event, 100% of the booked services will be charged.

3. Time availability of the event rooms

The event rooms are available to the organizer for full-day events from 8 a.m. on weekdays and from 8 a.m. on Saturdays.

The hotel reserves the right to use the premises on weekdays from 6 pm and on Saturdays from 4 pm for other evening events.

The event room can be set up the day before, subject to availability, from 8 p.m. onwards at no additional costs. If the organizer wishes to use the event room before 8 p.m a room rental fee will be charged.

4. Additional installation and dismantling work

The hotel will set up the event rooms as agreed in advance. Additional expenses for additional set-up, conversion or dismantling work will be charged at CHF 69 per staff hour.



SEEBLICK HÖHENHOTEL

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5. Overnight stay

A definitive and detailed list of names and rooms must be sent to the hotel at least 14 days before arrival. If the confirmed number of participants is exceeded, there must be done a prior agreement with the hotel. Payment instructions for the hotel rooms and extras must also be recorded on this list.

Guaranteed check-in as from 3 p.m.
Check-out latest by 11 a.m.

6. Liability

The organiser is liable to the hotel for damage to the furnishings or inventory and for losses caused by the organiser, its assistants or participants. In order to prevent damage, the installation of decoration material and other objects must always be agreed with the hotel. In any case, the organiser must ensure that the material complies with fire regulations.

The hotel declines all responsibility for theft of and damage to objects, clothing and materials brought onto the premises.

7. Distribution of giveaways / gifts / documentations to the hotel rooms

If the client wishes gifts/documentations to be distributed to hotel rooms, he can bring them to reception. If he does so until 11 a.m. on arrival day, the hotel staff distributes them free of charge until 3 p.m.

After this time period the Hotel charges a fee of CHF 3.00 per room.

8. Parking

The surrounding outdoor parking spaces are available to our guests free of charge.

9. Smoking

All function rooms and hotel rooms including the balconies are smoke-free.
Smoking is generally permitted outdoor.





10. Payment conditions and prices

All prices are in Swiss francs (CHF) and include VAT. The visitor's tax is charged separately. Prices are subject to change without notice.

The hotel reserves the right to request a deposit for bookings over CHF 5,000. The reservation only becomes definitive once this has been received. In the event of cancellation of the event within the chargeable cancellation period, the deposit will not be refunded.

Invoices are only sent by post within Switzerland and must be paid within 10 days of the invoice date. No discounts or rebates will be granted.

If the invoice address is abroad, 75% of the confirmed service will be invoiced in advance (advance payment 30 days before arrival) or charged to the credit card. For additional consumption on site, a credit card is required in advance as a guarantee.

If individual services are to be paid for by the participants themselves, the hotel will collect the services purchased on site. If this is not possible for any reason, the organiser is obliged to bear the costs unless he can provide a valid billing address for the participants in Switzerland.

11. Applicable law and place of jurisdiction

Swiss law shall apply exclusively. The place of jurisdiction is Stans.

Emmetten, April 2024



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